



Hastings and Prince Edward
District School Board

Possibilities
TODAY & TOMORROW

Lucille Kyle, Chair of the Board
Mandy Savery-Whiteway, Director of Education

**BOARD MEETING
PUBLIC AGENDA**
Regular meeting of Monday, June 19, 2017 7:00 p.m.
Education Centre, Board Room

Section	Item	Report No.	Resp.
A	Call to order		
	Character Moment of Reflection - Respect	Verbal	J. Bray
	Delegations/presentations:	Verbal	L. Kyle
	Approval of agenda		L. Kyle
	Approval of minutes:		
	• Regular meeting – May 23, 2017 (h)	A-1	L. Kyle
	Business arising from the minutes		
	Report from Committee of the Whole Board		L. Kyle
	• None		
B	Recommendations		
	• New name for Marmora Senior School (h)	B-1	B. Danes
	• Belleville Area Accommodation Review Final Recommendation (h)	B-2	J. Cobb
	• Centre Hastings Area Accommodation Review Final Recommendation (h)	B-3	J. Cobb
	• Prince Edward Area Accommodation Review Final Recommendation (h)	B-4	J. Cobb
	• 2017-2018 Budget Approval (htf)	B-5	N. Pfeiffer
	• Borrowing Resolution (h)	B-6	B. Danes
	• Canadian School Board Association National Congress (h)	B-7	L. Kyle
	• Policy/Procedure PPM 131: Home Schooling (h)	B-8	L. Kyle
C	Information		
	Calendar of events (h)	C-1	M. Savery-Whiteway
	Report from the Chair		
	• Presentations to outgoing 2016-2017 Student Trustees	Verbal	L. Kyle/Patterson
	Report from Executive Committee	Verbal	L. Kyle
	Report from Student Enrolment/School Capacity Committee	Verbal	J. Cobb
	Report from Operations and Finance Committee	Verbal	B. Danes
	Report from Program and Human Resources Committee	Verbal	J. Williams/M. Hall
	Reports from staff:		
	• Achieving Excellence & Equity in the Arts, Park Dale School Grade 5 Students, Music Canada 150, Derek DeLarge and Vivian Thompson	Verbal	T. FitzGibbon
	• 2017-2018 Board and Committee meeting schedule (h)	C-2	M. Savery-Whiteway
	Questions, reports and proposals from trustees (including “notices of motion”)	Verbal	All
D	Correspondence		
	• None		
	Adjournment		

**Timed Item
7:05 p.m.**



Hastings and Prince Edward
District School Board

Possibilities
TODAY & TOMORROW

Lucille Kyle, Chair of the Board
Mandy Savery-Whiteway, Director of Education

**Next meeting: Regular Public Board Meeting Monday September ? - 7:00 p.m.
Education Centre, Board Room**

**(h) handout attached
(htf) handout to follow**



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PUBLIC MEETING MINUTES
May 23, 2017**

Members present: T. Biniaris, M. Brant, J. Bray, J. Cobb, B. Danes, M. Hall, D. Inch, L. Kyle, D. Patterson, J. Williams

Student Trustees: S. Haseeb

Regrets: D. Austin, J. Bray

Absent:

Resource: L. Andrews, C. DeMille, K. Donnell, T. FitzGibbon, K. MacQuarrie, N. Pfeiffer, C. Portt, M. Savery-Whiteway

Guests:

Minutes: D. Lucas, Administrative Assistant

Call to order

Chair Kyle called the meeting to order at 7:00 p.m.

Character Moment of Reflection

Chair Kyle requested Trustee Brant to recite the Character Moment of Reflection, "Integrity".

Delegations/presentations

Chair Kyle called on Kerry Donnell, Communication Officer to introduce this year's 16th Annual Great Place Award winners. Ms. Donnell stated that awards are the highest recognition within Hastings and Prince Edward District School Board. Great Place awards recognize outstanding contributions to support student achievement and well-being, and emphasize the commitment to the Growing with Character attributes of caring, cooperation, honesty, humour, integrity, respect, responsibility and trustworthiness. The committee reviewed 37 nominations and selected 10 awards, consisting of 21 recipients.

Congratulations to Great Place Award recipients:

- Natalie Brownell, Volunteer, Bird's Creek Public School
- Eric Caley, Maintenance Mechanic, Prince Edward Collegiate Institute
- Keith Dickey, Bus Driver, R&L Bus Lines, North Hastings High School
- Robyn Elson and Reece Monk, Students (Grade 8) Tyendinaga Public School
- Sherry Harrison, Secretary, Queen Elizabeth School (Picton)
- Saud Haseeb, Student (Grade 11), Moira Secondary School
- Debbie Stott, Educational Assistant, Bayside Secondary School
- Heather Taylor, Teacher, North Hastings High School
- Sue Tripp, Teacher, Trenton High School
- Anne Anderson, Rachel Bushy, Marilyn Callaghan, Nadia Clark, Carrie Dutton, Deniece Hunter, Tracy Locke, Debbie Royle, Angela Schaefer, Lynne Ulrich, Volunteers and Mike Brown/team from Best Buy, Breakfast Club Volunteers, Harry J. Clarke Public School

Approval of the agenda

Moved: J. Cobb

Seconded: J. Williams

That the agenda for the May 23, 2017 Public Board meeting was approved.

Carried

Approval of the regular Public Board minutes

Moved: J. Williams

Seconded: D. Inch

That the minutes of the regular Public Board meeting of April 24, 2017 be approved.

Carried

Approval of the special Public Board minutes

Moved: B. Danes

Seconded: M. Hall

That the minutes of the regular Public Board meeting of May 8, 2017 be approved.

Carried

Business arising from the April 24, 2017 regular meeting minutes and the May 8, 2017 special meeting minutes.

- Nothing at this time

Report from the Committee of the Whole

There were three recommendations brought forward from the Committee of the Whole:

- Probationary Teachers
- Easement at Queen Elizabeth School (Picton)
- Termination of Employment of a Teacher with Just Cause

Recommendations:

Appointment of student Trustees for 2017-2018

Moved: J. Bray

Seconded: B. Danes

That Hastings and Prince Edward District School Board appoint Meera Moorthy and Morgan Beatty as student trustees and Delanie Austin as alternate student trustee, effective August 1, 2017 to July 31, 2018, as contained in Board Report B-1, dated May 23, 2017.

Carried

Location of November 2017 Public Board Meeting

Director Savery-Whiteway noted that this recommendation comes forward from the Executive Committee to recommend that the Board approve changing the location of the regular November Public Board meeting to Trent River Public School. Moving the meeting to Trent River Public School will continue the cycle of offsite meetings in the regions throughout the district. This practice supports the 2015-2020 Strategic Plan.

Moved: M. Hall

Seconded: B. Danes

That Hastings and Prince Edward District School Board approve holding the regular Board meeting on November 20, 2017 at Trent River Public School, Trenton, as outlined in Board Report B-2, dated May 23, 2017.

Carried

Election of representative and alternate to the Ontario Public Board School Boards Association

Director Savery-Whiteway noted that every year in December, elections are held for the Chair and Vice-chair of the Board, as well as Chairs and Vice-chairs of the Standing Committees of the Board. According to Board Policy #2, Article IX, Section 3, The Ontario Public School Boards' Association (OPSBA) Board of Directors representative and alternate shall be elected at the May Board meeting when there is no municipal election. In a year when there is a municipal election, the OPSBA Board of Directors representative and alternate shall be elected at the initial meeting of the Board. Board Policy #12: Board Representatives on External Committees, describes the role to OPSBA.

Chair Kyle called for nominations for position of OPSBA Representative. Trustee Hall nominated Vice-chair Patterson.

Chair Kyle called for nominations a second and third time. No further nominations were received. Vice-chair Patterson accepted the nomination.

Chair Kyle called for nominations for the OPSBA Alternate Representative and asked if there were any nominations. Trustee Danes nominated Trustee Hall.

Chair Kyle called for nominations a second and third time. No further nominations were received. Trustee Hall accepted the nomination.

Moved: J. Cobb

Seconded: M. Hall

That the Hastings and Prince Edward District School Board approve the election process for Ontario Public School Boards Association Representative and Alternate effective May 23, 2017. This membership will be in effect for one year until the Board meeting in May, 2018, unless there is a municipal election in 2018 at which time this membership will be in effect until the municipal election as contained in Board Report B-3, dated May 23, 2017.

Carried

Summary Report 2016-2017 Special Education Plan

Trustee Hall noted that this recommendation is to approve amendments to the Special Education Plan 2016-2017. Superintendent DeMille noted that the Ministry of Education continues to be committed to improving the achievement and well-being of students with special education needs. The importance of the Special Education Plan and associated updating process remain a priority. School Boards are required to update the Special Education Plan by making any necessary additions and/or amendments to the relevant sections. The amendments were presented to the

Special Education Advisory Committee (SEAC) at the regular meeting held on April 27, 2017 and a recommendation was made to approve the amendments.

**Moved: J. Cobb
Seconded: L. Kyle**

That Hastings and Prince Edward District School Board approve the amendments to the Special Education Plan 2016-2017 as contained in Board Report No. B-4, dated May 23, 2017.

Carried

Textbook/novel approval

Trustee Hall noted that the Ministry Curriculum Centre Learning Resources website lists textbooks/novels approved for use in schools by the Minister of Education under the Education Act. HPEDSB Procedure 210: Textbook/Learning Material Selections, Purchase and Approval sets out expectations for principals and teachers to follow when such materials are not found on the list provided by the Minister, subject to the approval of the Board. The textbooks submitted for approval have been reviewed by the school principal, curriculum services staff, superintendent and Trustees on the Program & Human Resources Committee. A recommendation was made to approve the textbooks/novels submitted.

**Moved: J. Cobb
Seconded: L. Kyle**

That Hastings and Prince Edward District School Board approve the textbooks and novels for use in schools described in Appendix A, as contained in Board Report No. B-5, dated May 23, 2017.

Carried

Tender T1617-010-Parking Lot Improvement & Paving at Various Schools

Trustee Danes provided highlights on this recommendation. Earlier this year the Ministry of Education announced capital funding initiatives to support community hubs in schools and accessibility. HPEDSB has been allocated \$770,986 and the funding is proposed to be used for parking lot and paving improvements at Centennial Secondary School and Centre Hastings Secondary School. The projects will improve accessibility to the schools for the benefit of the students and enable use by a broader range of community partners. Tender No. T1617-010 was recently released to complete parking lot improvements and paving at various schools and it is recommended that the tenders be awarded as outlined in the recommendation below.

**Moved: M. Hall
Seconded: L. Kyle**

That Hastings and Prince Edward District School Board award Tender No. T-1617-010 to:

- **Danford Construction Ltd. for paving and associated work at Centre Hastings Secondary School in the amount of \$162,993;**

- **Danford Construction Ltd. for paving and associated work at Centennial Secondary School in the amount of \$355,440;**
- **Cooney Excavating for paving and associated work at Prince Edward Collegiate Institute (front works) in the amount of \$370,275; and**
- **Cooney Excavating for paving and associated work at Prince Edward Collegiate Institute (back works) in the amount of \$217,443;**
as contained in Board Report No. B-6 dated May 23, 2017.

Carried

Letter to the Ontario Universities Application Centre (OUAC)

Trustee Hall provided highlights on this recommendation and noted that students who wish to make changes to their OUAC applications are charged an additional \$50.00 to change choices of universities. This is an unfair financial burden for students who are already struggling with the pending financial commitment of tuition. It was recommended that a letter be written to the OUAC urging them to rethink the imposition of the additional charge for the 2017-2018 applicants.

**Moved: B. Danes
Seconded: J. Cobb**

That Hastings and Prince Edward District School Board approve the draft letter to the Ontario Universities Application Centre regarding the implementation of an additional \$50 fee to students who wish to make changes to their OUAC applications as contained in Board Report B-7, dated May 23, 2017.

Carried

Information:

Calendar of Events

Director Savery-Whiteway noted that there are a number of meetings being held in June and these meetings have been noted on the calendar of events as well as meetings conferences & conventions system and school events.

Report from Chair

Chair Kyle noted on Friday May 12, 2017, the Director, Student Trustees and herself attended the Ministry of Education's Engagement Session on Education in Ontario's Remote and Rural Communities in Picton. Representatives from local municipalities and the Algonquin and Lakeshore Catholic District School Board (ALCDSB) as well as Limestone District School Board (LDSB) were also present. A discussion paper was handed out and input was provided to the Ministry of Education. Our Student Trustees both facilitated discussions at different tables during the session. The Public session was held in the evening and which was a valuable opportunity to interact with community members from HPEDSB and LDSB. Trustees are continuing to compile feedback and the Director will submit the feedback on behalf of the Board of Trustees by June 9, 2017 which is the final date set by the Ministry to receive input.

Report from Executive Committee

- Nothing further to report

Report from Student Enrolment/School Capacity Committee

Trustee Cobb provided highlights from the Student Enrolment/School Capacity Committee meeting held on May 8, 2017:

- Belleville Area Accommodation Review Final Report

Report from the Operations and Finance Committee

Trustee Danes provided highlights from the Operations and Finance Committee meeting held on May 8, 2017:

- Marmora Senior Public School Additions and Renovations
- Tender Requests
- Director Savery-Whiteway references a report from the Terry Fox Foundation stating that HPEDSB schools raised \$45,965 in 2015-2016 and in the past 30 years a total of \$991,599 has been raised.

Report from Program and Human Resource Committee

Trustee Hall provided highlights from the Program and Human Resources Committee meeting held on May 8, 2017:

- Board Improvement Plan for Student Achievement and Well-Being (BIPSAW), Community, Culture & Caring update
- Website update
- Textbook/novel approval
- 2016-2017 Special Education Plan
- Community Care

Information from Staff:

Questions, reports and proposals from Trustees

Student Trustee Haseeb provided highlights on a number of activities that have taken place at a number of our schools such as; Quinte Secondary School held their bi-annual relay event and raised over \$14,000 for cancer research. Painting of the mural at Moira Secondary School has begun and a number of students from Indigenous and Arts classes are involved. Bayside Secondary School will be holding a "Colour Run" during the last week of May.

Chair Kyle noted that the Prom Project held at North Hastings High School was a huge success with over 100 students receiving gently-used, donated clothing. The Food for Learning silent auction held in early May raised over \$15,500 for student nutrition programs.

Correspondence

- None

Adjournment

Meeting adjourned at 8:55 p.m.

Chair

Secretary



To: Chair and Members of the Hastings and Prince Edward District School Board

From: Bonnie Danes, Chair, Operations and Finance Committee
Cathy Portt, Superintendent of Education

Re: Name of the new Marmora elementary school

Purpose

To seek approval for the name of the new Marmora elementary school.

Background

The Ministry of Education approved a business case, submitted by Hastings Prince Edward District School Board, to consolidate Marmora Senior Public School and Earl Prentice Public school through a renovation and addition at Marmora Senior Public School site. The consolidated school will bring together students from Earl Prentice Public School (presently JK to Grade 3) and Marmora Senior Public School (presently Grade 4 to 8) on the Marmora Senior site and will improve learning environments for students in HPEDSB. Construction on the project begins this month and with an anticipated date of completion and consolidation for March 2018.

As outlined in HPEDSB Procedure 188 Naming Board Property and under the direction of Administrative Council, a committee was established to consider the options and implications of the request to rename Marmora Senior Public School as a K-8 school.

Current situation

The Marmora School Re-naming Committee was formed including the following members: Rob Lake, Principal MSPS (co-chair); JoAnne Nitschke, Principal EP (co-chair); Nicole Larkman, Teacher MSPS; Jason Carman, Teacher EP; Christa Maloney, DECE EP; Bonnie Danes, Trustee; Ella Wagner, Student MSPS; Crystal Lahaie, Student MSPS, Judy Backus, Community Representative; Marg Kitchen, Community Representative; Lynn Servos-Post; Educational Assistant, MSPS; Theresa Gibbs; School Council Chair EP; Lee-Anne Kerr, School Council Chair MSPS; Kerry Donnell, Communications Officer; Cathy Portt, Superintendent.

The committee developed a process to communicate with the community, parents, students and staff and to engage all stakeholders in the process, providing input to re-name the soon to be renovated Marmora school. The first communication invited input and rationale for potential new names for the school through on line or paper submission. 243 responses were received which informed the decision to focus first on determining a school name and a shortened list of potential names was then developed for further input.

The second communication to stakeholders on May 15, 2017 invited a second phase of input through online or paper submission, on four potential names: Crowe Valley Public School, Crowe River Public School, Marmora Elementary School and Marmora Public School. Once again input was received from over 700 community members, parents, students and staff. Input and rationale for these options were reviewed by the committee and a final decision was made on Monday, June 5, 2017.



The proposed name for the renovated and consolidated school in Marmora is:

Marmora Public School

Rationale for this school name is as follows:

- Including Marmora in the school name represents the community and town
- The evolution of the “Marmora” in the school name has been part of the history – from Marmora High School, to Marmora Senior Public School, and now, as Marmora Public School
- It is a public school
- It is a simple, straightforward name, which easily identifies where the school is located and is similar to schools in nearby towns (e.g., Tweed, Madoc, Stirling)
- Marmora Public School was most popular suggestion in the first round of input

Appendices

1. Have Your Say
2. Have Your Say (Again)!

Recommendation

Moved: L. Kyle
Seconded: M. Hall

**That Hastings and Prince Edward District School Board approve the name
Marmora Public School for the new Kindergarten to Grade 8 school in Marmora,
as contained in Board Report No. B-1, dated June 19, 2017.**

Respectfully submitted,

**Bonnie Danes, Chair
Operations and Finance Committee**

**Cathy Portt
Superintendent of Education**

Let us Know!

We would like to know who you are to ensure we have a variety of people's ideas represented in our brainstorming. Each person can only submit one "Have your say!" form.

I am a

- Student in grade _____
- Parent/Guardian
- Community Member
- Staff Member
- Other:

**Thank you for your participation!
More information to come! Stay tuned!**

Thank you!

Please return your completed form to the school offices at either Marmora Senior School or Earl Prentice School by **Friday, April 21, 2017**

For more information please contact:

Rob Lake, Principal
Marmora Senior School
Phone: 613-472-2222
Email: rlake@hpedsb.on.ca

JoAnne Nitschke, Principal
Earl Prentice Public School
Phone: 613-472-2323
E-mail: jnitschke@hpedsb.on.ca

The New Marmora School Renaming Committee invites you to...

Board Report No. B-1
Appendix A
June 19, 2017

Have your say!

Earl Prentice Public School and Marmora Senior Public School will be consolidated in the fall.

At this point, we are at the "brainstorming" stage to collect suggestions to name the new school, along with ideas for potential colours and a mascot.

The entire process will take several months in order to ensure we have all voices heard and HPEDSB procedures are followed.

Please get involved and have your say!



**Hastings and Prince Edward
District School Board**



**Possibilities
TODAY & TOMORROW**

Please provide us with your input for the name, colours and mascot for the new JK to 8 school in Marmora.

All "Have Your Say!" forms are due back to your home school by Friday, April 21st, 2017.

All ideas collected will be collated and presented to the New School Renaming Committee. Board Report No. B-1
The potential choices will be narrowed down prior to the final input process scheduled to take place in early April/May, 2017. Appendix A
June 19, 2017

Name

We need to determine one name to represent the JK to 8 student population for the new school site. Please provide two suggestions for the new school name with RATIONALE below:

Proposed Name:
Rationale:
Proposed Name:
Rationale:

Colours

Please suggest colour combinations, up to maximum of three colours that will work well together for each of your name suggestions. Please provide your suggestions for school colours below:

Proposed Colours:
Rationale:

Mascot

When considering a mascot, it is a good idea to reflect on the school names and school colours that you have suggested and see if there is a potential link. Please provide your suggestions for a mascot below:

Proposed Mascot:
Rationale:

Have Your Say (Again)!

During our last New Marmora School Renaming Committee meeting on May 2, 2017, we looked at all the submissions for names, colours and mascots for the new school. The list of names was narrowed down to four:

Crowe Valley Public School, Crowe River Public School, Marmora Elementary School, or Marmora Public School

WE WANT TO HEAR FROM YOU! Please find below a tear away ballot for your input. We will be encouraging community members to participate in the selections as well. It is very important that our students, parents, community and staff have a voice in naming the new school.

Please return the ballots to your home school by Wednesday, May 31, 2017.

As you can see from the list of potential names, the majority of submissions involved connections to **water** or the village of **Marmora**. **Crowe Lake** and **Crowe River** (encompassed by **Crowe Valley**) are close to our new school and are a significant part of our community.

We want to thank everyone for their submissions. After reviewing all suggestions, the New Marmora School Renaming Committee will present the new name to the School Board in June. This is an exciting time and we are glad that you have partnered with us on his historic occasion!



Please rank your favourite School Name (1 favourite – 4 least favourite)

Crowe Valley Public School

Crowe River Public School

Marmora Public School

Marmora Elementary School



Decision X Information

To: The Chair and Members of the Hastings and Prince Edward District School Board

From: Jennifer Cobb, Chair, Student Enrolment/School Capacity Committee
Mandy Savery-Whiteway, Director of Education and Secretary of the Board

Re: Belleville Area Accommodation Review Recommendations

Purpose

To bring recommendations to the Trustees as a result of the accommodation review process conducted in the City of Belleville.

Background

An accommodation review process was undertaken in the City of Belleville as per Policy 15: Student Enrolment/School Capacity: Pupil Accommodation Review which states that a group of schools may be considered for an accommodation review where:

- The school or group of schools will experience an adverse impact on learning opportunities for students due to declining enrolment.
- Reorganization involved the schools will enhance program and learning opportunities for students.
- One or more of the schools is experiencing higher building maintenance or renewal expenses that the average for the system and/or is in need of major capital improvements.

The purpose of the accommodation review was to recommend changes that support:

- More equitable access to program offerings.
- Enriched program offerings wherever possible.
- Continued capacity to deliver special education programs.
- Optimization of resources.

Current situation

According to Policy 15: Student Enrolment/ School Capacity: Pupil Accommodation Review, the Student Enrolment/School Capacity Committee (SE/SCC) was required to review the final report from administration and public input and prepare its recommendation to the Board. The recommendation are based on the final report and recommendations from administration, and feedback compiled from the public delegation. The SE/SCC had the discretion to approve the recommendations(s) as presented by administration or to recommend a different outcome. At its meeting on June 12, 2017, the SE/SCC prepared the following recommendations for Board consideration.



Recommendation #1

Moved: D. Patterson

Seconded: D. Inch

That Hastings and Prince Edward District School Board approve the consolidation of Hillcrest School and Prince of Wales Public School at Prince of Wales Public School effective September 2017, as contained in Board Report No. B-2, dated June 19, 2017.

Recommendation #2

Moved: D. Patterson

Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve, effective September 2018, the consolidation of Quinte Secondary School and Moira Secondary School at Moira Secondary School, with a rebranded name and logo; and the associated boundaries modified so that some students move to Centennial Secondary School in order to ensure an equitable distribution of students for programming purposes; and seek Ministry of Education funding/approval to build a new Grade 9-12 secondary school in Belleville in consultation with the City of Belleville. Potential locations could include the former Hillcrest School property, current site or another location in the east end of Belleville.

Should funding/approval for a new build not be approved, seek Ministry of Education funding/approval for an addition/renovation to Moira Secondary School, as contained in Board Report No. B-2, dated June 19, 2017.

Recommendation #3

Moved: M. Hall

Seconded: J. Williams

That Hastings and Prince Edward District School Board approve that Queen Elizabeth Public School (Belleville) and Queen Victoria School be consolidated pending submission of a business case to the Ministry of Education; seeking Ministry of Education funding/approval to build a new Grade K-8 elementary school in Belleville, in consultation with the City of Belleville. Potential locations could include the Queen Elizabeth Public School (Belleville) property or another location in the east end of Belleville.

Harry J. Clarke Public School students would remain at the current site.

Should funding/approval for a new build not be approved, seek Ministry of Education funding/approval for an addition/renovation to Queen Elizabeth Public School (Belleville) to consolidate Queen Elizabeth Public School (Belleville) and Queen Victoria School at the Queen Elizabeth Public School (Belleville) site, as contained in Board Report No. B-2, dated June 19, 2017.



Recommendation #4

Moved: D. Patterson
Seconded: M. Hall

That Hastings and Prince Edward District School Board approve the relocation of Grade 7 and 8 students from Sir John A Macdonald School to Centennial Secondary School, creating a Grade 7 – 12 school effective September 2017, as contained in Board Report No. B-2, dated June 19, 2017.

Recommendation #5

Moved: M. Hall
Seconded: B. Danes

That Hastings and Prince Edward District School Board approve revisions to the attendance boundary between Sir John A Macdonald School and Susanna Moodie Elementary School effective September, 2018. Families with children registered at Sir John A. Macdonald School will not be impacted by attendance boundary changes as contained in Board Report No. B-2, dated June 19, 2017.

Recommendation #6

Moved: M. Hall
Seconded: J. Williams

That Hastings and Prince Edward District School Board approve continuing to explore opportunities for community partnerships for the consolidated school(s), including child care opportunities that are aligned with the 2015-2020 Strategic Plan priorities as contained in Board Report No. B-2, dated June 19, 2017.

[Belleville Area Accommodation Review Final Report, May 2017](#)

Respectfully submitted,

**Jennifer Cobb, Chair
Student Enrolment/School Capacity Committee**

**Mandy Savery-Whiteway
Director of Education**



Decision X Information

To: The Chair and Members of the Hastings and Prince Edward District School Board

From: Jennifer Cobb, Chair, Student Enrolment/School Capacity Committee
Mandy Savery-Whiteway, Director of Education and Secretary of the Board

Re: **Centre Hastings Area Accommodation Review Recommendations**

Purpose

To bring recommendations to the Trustees as a result of the accommodation review process conducted in the Centre Hastings area.

Background

An accommodation review process was undertaken in the Centre Hastings area as per Policy 15: Student Enrolment/School Capacity: Pupil Accommodation Review which states that a group of schools may be considered for an accommodation review where:

- The school or group of schools will experience an adverse impact on learning opportunities for students due to declining enrolment.
- Reorganization involved the schools will enhance program and learning opportunities for students.
- One or more of the schools is experiencing higher building maintenance or renewal expenses that the average for the system and/or is in need of major capital improvements.

The purpose of the accommodation review was to recommend changes that support:

- More equitable access to program offerings.
- Enriched program offerings wherever possible.
- Continued capacity to deliver special education programs.
- Optimization of resources.

Current situation

According to Policy 15: Student Enrolment/ School Capacity: Pupil Accommodation Review, the Student Enrolment/School Capacity Committee (SE/SCC) was required to review the final report from administration and public input and prepare its recommendation to the Board. The recommendations are based on the final report and recommendations from administration, and feedback compiled from the public delegation. The SE/SCC had the discretion to approve the recommendations(s) as presented by administration or to recommend a different outcome. At its meeting on June 12, 2017, the SE/SCC prepared the following recommendations for Board consideration.



Recommendation #1

Moved: B. Danes
Seconded: J. Bray

That Hastings and Prince Edward District School Board approve effective September 2017, the Madoc Township Public School (MTPS) Grade 7 and Grade 8 students be reincorporated into the Madoc Township Public School and be operational as a K-8 school, as contained in Board Report No. B-3, dated June 19, 2017.

Recommendation #2

Moved: B. Danes
Seconded: J. Bray

That Hastings and Prince Edward District School Board approve Centre Hastings Secondary School, Madoc Public School and Madoc Township Public School be consolidated pending submission of a business case to the Ministry of Education and approval of funding to build a new K-12 school located in the Madoc area, and in consultation with the municipality regarding location options and plans to enhance greenspace for the K-12 school.

Should a business case for a new K-12 school not be approved by the Ministry of Education, Madoc Public School (MPS) to be consolidated with Centre Hastings Secondary School as a K-12 school; pending Ministry of Education approval for an addition and/or renovations at Centre Hastings Secondary School with funding for proposed demolition of MPS, and subject to the provision of complete architectural drawings showing separation of learning and designated outdoor activity area for elementary and secondary students, with upon funding approval the subsequent demolition of Madoc Public School to create green space for the K-12 school, as contained in Board Report No. B-3, dated June 19, 2017.

Recommendation #3

Moved: M. Hall
Seconded: B. Danes

That Hastings and Prince Edward District School Board approve continuing to explore opportunities for community partnerships for the consolidated school(s), including child care opportunities that are aligned with the 2015-2020 Strategic Plan priorities as contained in Board Report No. B-3, dated June 19, 2017.

[Centre Hastings Area Accommodation Review Final Report, April 2017](#)

Respectfully submitted,

**Jennifer Cobb, Chair
Student Enrolment/School Capacity Committee**

**Mandy Savery-Whiteway
Director of Education**



Decision X Information

To: The Chair and Members of the Hastings and Prince Edward District School Board

From: Jennifer Cobb, Chair, Student Enrolment/School Capacity Committee
Mandy Savery-Whiteway, Director of Education and Secretary of the Board

Re: **Prince Edward County Area Accommodation Review Recommendations**

Purpose

To bring recommendations to the Trustees as a result of the accommodation review process conducted in the Prince Edward County area.

Background

An accommodation review process was undertaken in the Prince Edward County area as per Policy 15: Student Enrolment/School Capacity: Pupil Accommodation Review which states that a group of schools may be considered for an accommodation review where:

- The school or group of schools will experience an adverse impact on learning opportunities for students due to declining enrolment.
- Reorganization involved the schools will enhance program and learning opportunities for students.
- One or more of the schools is experiencing higher building maintenance or renewal expenses that the average for the system and/or is in need of major capital improvements.

The purpose of the accommodation review was to recommend changes that support:

- More equitable access to program offerings.
- Enriched program offerings wherever possible.
- Continued capacity to deliver special education programs.
- Optimization of resources.

Current situation

According to Policy 15: Student Enrolment/ School Capacity: Pupil Accommodation Review, the Student Enrolment/School Capacity Committee (SE/SCC) was required to review the final report from administration and public input and prepare its recommendation to the Board. The recommendations are based on the final report and recommendations from administration, and feedback compiled from the public delegation. The SE/SCC had the discretion to approve the recommendations(s) as presented by administration or to recommend a different outcome. At its meeting on June 12, 2017, the SE/SCC prepared the following recommendations for Board consideration.



Recommendation #1

Moved: D. Patterson

Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve Sophiasburgh Central School to remain open subject to conditions one to three (1-3) below:

- 1. That all agreements relative to establishing “The Sophiasburgh Opportunity” a Community Hub at Sophiasburgh Central School are signed in accord with the Hastings and Prince Edward District School Board’s Administrative Procedure 570, version October, 2015;**
- 2. Signed contractual agreement(s) with the Sophiasburgh Community hub and The County of Prince Edward fund sourcing and governance building stakeholders are required, by no later than April 30, 2018;**
- 3. Student population sustainability, to ensure program viability must be part of the ongoing contractual consideration;**

Should by May 1, 2018, signed contractual agreement(s) are not realized, for the establishment of a financially viable community hub at Sophiasburgh Central School; then the students from Sophiasburgh Central School are consolidated with students at Prince Edward Collegiate Institute (PECI) for September, 2018, as contained in Board Report No. B-4, dated June 19, 2017.

Recommendation #2

Moved: D. Inch

Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve the consolidation of students from Pinecrest Memorial Elementary School and Queen Elizabeth School (Picton) at the Queen Elizabeth School (Picton) site effective September 2017 to form a Kindergarten to Grade 6 school, as contained in Board Report No. B-4, dated June 19, 2017;

Recommendation #3

Moved: D. Inch

Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve effective September 2017, relocating Grade 7 and 8 students from Pinecrest Memorial Elementary School, and Queen Elizabeth School (Picton) to Prince Edward Collegiate Institute, creating a Grade 7-12 school, as contained in Board Report No. B-4, dated June 19, 2017.

Recommendation #4

Moved: D. Inch

Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve consolidating students from Queen Elizabeth School (Picton) and Prince Edward Collegiate Institute at Prince Edward Collegiate Institute creating a Kindergarten to Grade 12 School, effective September 2018, as contained in Board Report No. B-4, dated June 19, 2017.



Recommendation #5

Moved: D. Patterson

Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve continuing to explore opportunities for community partnerships for the consolidated school(s), including child care opportunities that are aligned with the 2015-2020 Strategic Plan priorities, as contained in Board Report No. B-4, dated June 19, 2017.

[Prince Edward County Area Accommodation Review Final Report, May 2017](#)

Respectfully submitted,

**Jennifer Cobb, Chair
Student Enrolment/School Capacity Committee**

**Mandy Savery-Whiteway
Director of Education**



Decision X **Information**

To: The Chair and Members of the Hastings and Prince Edward District School Board

From: Bonnie Danes, Chair
Bonnie Danes, Chair, Operations and Finance Committee
Nick Pfeiffer, Superintendent of Business Services

Re: Borrowing Resolution

Purpose

To approve a borrowing resolution in order to meet the 2017-2018 expenditures of the board.

Background

From time to time the board finds it necessary to borrow funds to meet the expenditures of the board until the revenues have been received. An operating line of credit is established which states that the loan must not exceed a given limit at any time. The limit is the estimated maximum borrowing the board may require at any one time.

Current situation

Based on an analysis of the 2017-2018 cash flow it is recommended that the borrowing limit be set at \$12,000,000 for the 2017-2018 fiscal year.

Appendices

Borrowing Resolution for the period commencing September 1, 2017 and ending on August 31, 2018.

Recommendation

Moved: D. Patterson
Seconded: T. Biniaris

That Hastings and Prince Edward District School Board, in order to meet 2017-2018 expenditures, approve the attached resolution authorizing the borrowing of a sum of up to \$12,000,000 outstanding at any one time as contained in Board Report No. B-6 dated June 19, 2017.

Respectfully submitted,

**Bonnie Danes, Chair
Operations and Finance Committee**

**Nick Pfeiffer
Superintendent of Business Services**



Appendix A

RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD (the "Board")

- A. In accordance with Section 243 (1) of the Education Act (R.S.O. 1990) (the Act), the board considers it necessary to borrow the amount of up to \$12,000,000 to meet, until current revenues are received, the current expenditures of the Board for the period commencing on September 1, 2017 and ending on August 31, 2018 (the "period").
- B. Pursuant to subsection 243 (3) of the Act, the total amount borrowed pursuant to this resolution together with the total of any similar borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.
- D. The amount borrowed for current expenditures is within the board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

- 1. The Chairman or Vice-Chairman and the Treasurer are authorized on behalf of the board to borrow from time to time by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ("CIBC") a sum or sums not exceeding in the aggregate of \$12,000,000 to meet, until current revenues are received, the current expenditures of the board for the period (including the amounts required for the purposes mentioned in Section 243 (1) and 243 (2) of the Act) and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the board and signed by the Chairman or Vice Chairman and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
- 2. The interest charged, on all sums borrowed pursuant to this resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the board;
- 4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a resolution of the board in the Province of Ontario, duly passed at a meeting of the board and that this resolution is in full force and effect.

DATED this 19th day of June, 2017.

WITNESS the corporate seal

(Seal)

Chair

Secretary



Decision X **Information**

To: Chair and members of Hastings and Prince Edward District School Board

From: Lucille Kyle, Chair of the Board

Re: **Canadian School Board Association National Congress**

Purpose

To seek support for the Chair of the Board to attend the Canadian School Board Association (CSBA) National Congress in Whistler, British Columbia from July 5 to July 8, 2017.

Background

The 2015-2020 Strategic Plan, Possibilities Today & Tomorrow includes Achieving Excellence & Equity, Learning & Leadership and Public Confidence.

Board Policy #9: Role of the Board Member indicates that advocacy and leadership are key roles for Trustees. The Board member's role as an education advocate often extends beyond the boundaries of the district school Board. Board members are education advocates across the province and with the provincial government. Board members participate in Board and Board member development so that the quality of leadership and service in Hastings and Prince Edward District School Board will be enhanced.

Board Policy 3-F: Board Operations states that Board members travelling outside the province of Ontario are eligible for reimbursement of costs subject to the following conditions:

- Board members to travel outside the province of Ontario must submit all proposals for approval at a public Board meeting;
- The purpose for travel outside the province of Ontario must be clearly linked to the school board's priorities as articulated in the multi-year strategic plan;
- Board members will provide a report highlighting the professional learning connected to the travel outside Ontario at a public Board meeting.

Current Situation

The CSBA members are 8 provincial school board associations that represent just over 250 school boards serving more than three million elementary and secondary school students across Canada. The CSBA advocates educational success for each and every student and promotes the value of locally elected school boards. We maximize our advocacy efforts through collaboration, information sharing and new communications technologies.

Vision of the CSBA:

The vision of the CSBA is excellence in public education achieved through school boards.



Mission of the CSBA:

- To support jurisdictional school board associations in their mandates.
- To advocate on national, collective interests of Canadian children on behalf of the provincial/territorial public school boards that serve them.
- To promote the role democratically elected school boards play in ensuring quality and equitable education in

The Canadian School Board Association National Congress is an annual conference that brings Trustees from across Canada together for professional learning related to current issues. The 2017 CSBA National Congress is being held in Whistler, British Columbia. The conference begins with a National Trustee Gathering on Aboriginal Education. The focus of this year's conference is Indigenous Education and includes speakers such as Charlene Bearhead. There are also sessions on collaboration, innovation and leading in turbulent times.

The Trustee Professional Development budget has been reviewed and there are sufficient funds remaining to support one Trustee to attend the CSBA National Congress.

Recommendation:

Moved: J. Williams

Seconded: M. Hall

That the Hastings and Prince Edward District School Board approve that the Chair of the Board, Lucille Kyle attend the Canadian School Board Association National Congress in Whistler, British Columbia as outlined in Board Report B-7 dated June 19, 2017.

Respectfully submitted,

**Mandy Savery-Whiteway
Director of Education and Secretary of the Board**



Decision X Information

To: Chair and members of Hastings and Prince Edward District School Board

From: Lucille Kyle, Chair of the Board

Re: **Policy/Program Memorandum No. 131: Home Schooling**

Purpose

Policy/Program Memorandum No. 131 provides direction to school boards and schools concerning policies related to home schooling and the excusing of children from school who are receiving home schooling.

Background

PPM 131 states: ***Procedures for Parents***

Parents who decide to provide home schooling for their child(ren) should notify the school board of their intents in writing. Parents should provide the name, gender, and date of birth of each child who is receiving home schooling, and the telephone number and address of the home. The letter should be signed by the parent(s).

If parents decide to continue to provide home schooling in subsequent years, they should give notification each year in writing prior to September 1 to the school board in whose jurisdiction their child last attended school. The letter should contain the same information as that in the initial letter described above.

Procedures for School Boards

When parents give a board written notification of their intent to provide home schooling for their child, the board should consider the child to be excused from attendance at school, in accordance with subsection 21(2), clause (a), of the Education Act. The board should accept the written notification of the parents each year as evidence that the parents are providing satisfactory instruction at home..... Normally, the board should not investigate the matter. However, if there are reasonable grounds to suspect that the child is not receiving satisfactory instruction at home, the board should take steps to determine whether the instruction is satisfactory,"

Current situation

As part of the Ministry of Education's discussion paper to Strengthen Education in Ontario's Rural and Remote Communities, Trustees have been invited to contribute feedback. A point of discussion with some communities is that if students who were home schooled attended schools in rural areas it could support more healthy enrolments.

The language in PPM 131 is not strong enough to encourage parents to register their children in the public school system and should be amended to do so.



**Hastings and Prince Edward
District School Board**

**Public Board Meeting
Report B-8
June 19, 2017**

Recommendation

Moved: D. Patterson

Seconded: M. Hall

That the Hastings and Prince Edward District School Board request the Ministry of Education to amend Policy/Program Memorandum No. 131 by replacing “should” with “shall” as outlined Board Report B-8 dated June 19, 2017.

Respectfully submitted,

Lucille Kyle

Chair of the Board

Mandy Savery-Whiteway

Director of Education and Secretary of the Board



Decision _____ Information X

To: Chair and Members of Hastings and Prince Edward District School Board
From: Mandy Savery-Whiteway, Director of Education and Secretary of the Board
Re: **Calendar of events**

Purpose:

To provide a list of upcoming meetings, conferences and conventions.

Board and Committee meetings			
September, 5, 2017	11:00 a.m.	Executive Committee	Board Committee Room
September 11, 2017	3:30 p.m.	Student Enrollment/School Capacity Committee	Board Committee Room
September 11, 2017	5:30 p.m.	Program and Human Resources Committee	Board Committee Room
September 11, 2017	7:00 p.m.	Operations and Finance Committee	Board Committee Room
September 20, 2017	3:30 p.m.	Audit Committee	Board Committee Room
September 28, 2017	5:00 p.m.	Special Education Advisory Committee	TBD
September 25, 2017	6:00 p.m.	Committee of the Whole Board	Board Committee Room
September 25, 2017	7:00 p.m.	Public Board Meeting	Board Room
Conferences and Conventions			
System and School Events			
DATE	TIME	EVENT	SCHOOL/LOCATION
June 28, 2017	5:00 p.m.	Secondary School Graduations:	Empire Theatre
June 29, 2017	7:00 p.m.	Quinte Secondary School	Calvary Temple
	6:00 p.m.	Bayside Secondary School	Centennial SS Auditorium
	7:00 p.m.	Centennial Secondary School	CHSS Gymnasium
	7:00 p.m.	Centre Hastings Secondary School	Empire Theatre
	7:00 p.m.	Moira Secondary School	NHHS Gymnasium
	7:00 p.m.	North Hastings High School	Picton Arena
	7:00 p.m.	Prince Edward Collegiate Institute	THS Auditorium
	6:00 p.m.	Trenton High School	

Please refer to the System Calendar of Events, school websites and newsletters for a complete listing of school and system activities.

Respectfully submitted,

Mandy Savery-Whiteway
Director of Education and Secretary of the Board



**BOARD AND COMMITTEE MEETING DATES
2017 - 2018**

Day	Date	Time	Meeting	Day	Date	Time	Meeting
September 2017				October 2017			
Tuesday	5	11:00 a.m.	Executive Committee	Monday	2	11:00 a.m.	Executive Committee
Monday	11	3:30 p.m.	Student Enrollment/School Capacity Committee	Tuesday	10	3:30 p.m.	Student Enrollment/School Capacity Committee
Monday	11	5:30 p.m.	Program and Human Resources Committee	Tuesday	10	5:30 p.m.	Program and Human Resources Committee
Monday	11	7:00 p.m.	Operations and Finance Committee	Tuesday	10	7:00 p.m.	Operations and Finance Committee
Wednesday	20	3:30 p.m.	Audit Committee	Thursday	26	5:00 p.m.	Special Education Advisory Committee
		6:00 p.m.	Parent Involvement Committee			6:00 p.m.	Parent Involvement Committee (AGM)
Thursday	28	5:00 p.m.	Special Education Advisory Committee	Monday	23	4:30 p.m.- 5:30 p.m.	Trustee Professional Learning Session
Monday	25	4:30 p.m.- 5:30 p.m.	Trustee Professional Learning Session	Monday	23	6:00 p.m.	Committee of the Whole Board
Monday	25	6:00 p.m.	Committee of the Whole Board	Monday	23	7:00 p.m.	Public Board
Monday	25	7:00 p.m.	Public Board				
November 2017				December 2017			
Monday	6	11:00 a.m.	Executive Committee	Monday	4	7:00 p.m.	Annual Public Board
Wednesday	8	3:30 p.m.	Audit Committee	Thursday	14	5:00 p.m.	Special Education Advisory Committee
Monday	13	3:30 p.m.	Student Enrollment/School Capacity Committee				
Monday	13	5:30 p.m.	Program and Human Resources Committee				
Monday	13	7:00 p.m.	Operations and Finance Committee				
Monday	20	6:00 p.m.	Committee of the Whole Board (PECI)				
Monday	20	7:00 p.m.	Public Board (PECI)				
		6:00 p.m.	Parent Involvement Committee				
Thursday	23	5:00 p.m.	Special Education Advisory Committee				



**BOARD AND COMMITTEE MEETING DATES
2017 - 2018**

Day	Date	Time	Meeting	Day	Date	Time	Meeting
January 2018				February 2018			
Monday	8	11:00 a.m.	Executive Committee	Monday	5	11:00 a.m.	Executive Committee
Monday	15	3:30 p.m.	Student Enrollment/School Capacity Committee			6:00 p.m.	Parent Involvement Committee
Monday	15	5:30 p.m.	Program and Human Resources Committee	Monday	12	3:30 p.m.	Student Enrollment/School Capacity Committee
Monday	15	7:00 p.m.	Operations and Finance Committee	Monday	12	5:30 p.m.	Program and Human Resources Committee
Monday	29	4:30 p.m. – 5:30 p.m.	Trustee Professional Learning Session	Monday	12	7:00 p.m.	Operations and Finance Committee
Monday	29	6:00 p.m.	Committee of the Whole Board	Monday	26	4:30 p.m. – 5:30 p.m.	Trustee Professional Learning Session
Monday	29	7:00 p.m.	Public Board	Monday	26	6:00 p.m.	Committee of the Whole Board
Thursday	25	5:00 p.m.	Special Education Advisory Committee	Monday	27	7:00 p.m.	Public Board
			Budget Committee	Thursday	22	5:00 p.m.	Special Education Advisory Committee
March 2018				April 2018			
Monday	5	11:00 a.m.	Executive Committee	Tuesday	3	11:00 a.m.	Executive Committee
Monday	19	3:30 p.m.	Student Enrollment/School Capacity Committee	Monday	9	3:30 p.m.	Student Enrollment/School Capacity Committee
Monday	19	5:30 p.m.	Program and Human Resources Committee	Monday	9	5:30 p.m.	Program and Human Resources Committee
Monday	19	7:00 p.m.	Operations and Finance Committee	Monday	9	7:00 p.m.	Operations and Finance Committee
Thursday	22	5:00 p.m.	Special Education Advisory Committee	Monday	23	6:00 p.m.	Committee of the Whole Board
Monday	26	6:00 p.m.	Committee of the Whole Board	Monday	23	7:00 p.m.	Public Board
Monday	26	7:00 p.m.	Public Board	Thursday	26	5:00 p.m.	Special Education Advisory Committee
			Budget Committee	Monday	23	3:30 p.m.	Budget Committee



**BOARD AND COMMITTEE MEETING DATES
2017 - 2018**

Day	Date	Time	Meeting	Day	Date	Time	Meeting
May 2018				June 2018			
Monday	7	11:00 a.m.	Executive Committee	Monday	4	11:00 a.m.	Executive Committee
		6:00 p.m.	Parent Involvement Committee	Monday	4	7:00 p.m.	Retirement Reception
Monday	14	3:30 p.m.	Student Enrollment/School Capacity Committee	Thursday	14	5:00 p.m.	Special Education Advisory Committee
Monday	14	5:30 p.m.	Program and Human Resources Committee	Monday	11	3:30 p.m.	Student Enrollment/School Capacity Committee
Monday	14	7:00 p.m.	Operations and Finance Committee	Wednesday	6	3:30 p.m.	Audit Committee
Tuesday	28	6:00 p.m.	Committee of the Whole Board	Monday	11	5:30 p.m.	Program and Human Resources Committee
Tuesday	28	7:00 p.m.	Public Board (Great Place Awards)	Monday	11	7:00 p.m.	Operations and Finance Committee
Thursday	24	5:00 p.m.	SEAC (Tri-Board SEAC meeting date may change)	Monday	18	6:00 p.m.	Committee of the Whole Board
Monday	28	3:30 p.m.	Budget Committee	Monday	18	7:00 p.m.	Public Board
				Wednesday	6	5:00 p.m.	Budget Committee

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